



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Appropriating \$14,185 To Cover Expenses Incurred During The November 5, 2002, General Municipal Election And For Expenses Associated With The Referendum Petition Submitted Against The Lodi Redevelopment Project No. 1

MEETING DATE: February 19, 2003

PREPARED BY: City Clerk

RECOMMENDED ACTION: That the City Council adopt the attached resolution approving the appropriation of \$14,185 to cover expenses incurred during the November 5, 2002, General Municipal Election and for expenses associated with the referendum petition submitted against the Lodi Redevelopment Project No. 1.

BACKGROUND INFORMATION: Based on estimates provided by the San Joaquin County Registrar of Voters Office, \$39,600 was budgeted for the November 5, 2002 General Municipal Election. The following factors, which were unknown at the time the 2002-03 budget was prepared, have increased the final costs:

- Referendum against Ordinance No. 1713 (Lodi Redevelopment Project No. 1);
- Measure U (Hotel-Motel Occupancy Tax Collection Rate); and
- Increased costs due to San Joaquin County's bilingual designation and multiple ballot types.

Attached as Exhibit A is the invoice from the San Joaquin County Registrar of Voters Office for services rendered for the referendum against Ordinance No. 1713; Exhibit B is the November 5, 2002, General Municipal Election invoice.

In accordance with the Deputy City Manager's direction, it is requested that the City Council authorize the appropriation of \$8,078.75 from the Contingency Fund and \$6,106.25 from the Redevelopment Agency account to cover the election invoices.

FUNDING: \$8,078.75 – Contingency Fund
\$6,106.25 – Redevelopment Agency account*
**According to the Finance Department, this amount will initially come from the Contingency Fund; however, it will be repaid to the General Fund from the RDA revenues once they are established.*


Vicky McAthie, Finance Director


Susan J. Blackston
City Clerk

SJB/jmp

APPROVED: _____


H. Dixon Flynn -- City Manager



SAN JOAQUIN COUNTY
REGISTRAR OF VOTERS

DEBORAH S. HENCH
REGISTRAR OF VOTERS
209/468-3194
dhench@co.san-joaquin.ca.us

212 NORTH SAN JOAQUIN STREET
PO BOX 810
STOCKTON, CALIFORNIA 95201
209/468-2885
FAX: 209/468-2889
INTERNET: www.co.san-joaquin.ca.us

REGISTRATION
468-2890
BUSINESS AND FINANCIAL
DISCLOSURE
468-8942
CANDIDATE SERVICES
468-3191
PRECINCT OPERATIONS
468-2892

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FEB 07 2003

City Clerk
City of Lodi

February 5, 2003

Susan Blackston
City Clerk
City of Lodi
P.O. Box 3006
Lodi, CA 95241-1910

INVOICE NO. 2825

EXHIBIT A

Dear Ms. Blackston:

The cost for checking 4,841 signatures on the petition for the City of Lodi Referendum Against Ordinance No. 1713 completed by our office on August 16, 2002 is \$6,106.25.

The following is a breakdown of a petition signature-checking fee:

BASE FEE:

The base fee for signatures up to 500 is \$680.00.

From 501 to 1,000 signatures - \$680.00 + \$1.30 per signature over 500 signatures.

From 1,001 to 5,000 signatures - \$680.00 + \$1.25 per signature over 500 signatures.

From 5,001 to 10,000 signatures - \$680.00 + \$1.20 per signature over 500 signatures.

Over 10,000 signatures - \$680.00 + \$1.15 per signature over 500 signatures.

Should you have any questions regarding the above charge, please call Gina Verstrepen at (209) 468-3191.

Sincerely,

DEBORAH S. HENCH
Registrar of Voters

DSH:ev



SAN JOAQUIN COUNTY
REGISTRAR OF VOTERS

DEBORAH S. HENCH
REGISTRAR OF VOTERS
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JAN 24 2003

City Clerk
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EXHIBIT B

January 22, 2003

INVOICE : 2796

Susan Blackston
City Clerk
City of Lodi
P.O. Box 3006
Lodi, CA 95241-1910

Dear Ms. Blackston:

The cost for conducting the **City of Lodi Municipal Election (Council member and Measure U)**, consolidated with the Gubernatorial General Election held on November 5, 2002 is **\$47,078.66.**

The attached invoice gives you the exact breakdown of costs.

If you have any questions regarding this billing, please call Austin Erdman, Asst. Registrar of Voters at (209) 468-2898.

Very truly yours,

DEBORAH S. HENCH
Registrar of Voters

DSH:ev
encl.

ITEMIZED COST

INVOICE NO. 2796

AGENCY/DISTRICT: CITY OF LODI

TITLE OF ELECTION: GENERAL COUNCIL MEMBERS (3) AND SPECIAL
MUNICIPAL ELECTION, MEASURE U

DATE OF ELECTION: November 5, 2002

REGISTERED VOTERS: 26,370 BALLOT TYPES: 34

COST PER REGISTERED VOTER: \$1.79

<u>DESCRIPTION</u>	<u>AMOUNT</u>
OFFICIAL BALLOTS AND SAMPLE BALLOT BOOKLETS	\$18,391.56
MILEAGE	\$ 135.48
MISCELLANEOUS	\$ 508.98
POLLING PLACE RENTAL	\$ 397.76
POSTAGE	\$ 1,627.92
PUBLICATIONS	\$ 181.71
TRANSPORTATION	\$ 654.23
COMPUTER RUN TIME	\$ 106.68
ELECTION OFFICERS PAYROLL	\$ 3,163.12
ELECTION NIGHT WORKERS PAYROLL	\$ 121.95
FIELD INSPECTOR'S PAYROLL	\$ 157.73
OFFICE SALARIES	\$ 5,378.49
OVERHEAD	\$ 1,547.52
UTILITY & EQUIPMENT RATE	\$ 3,066.86

DUPLICATING SERVICES	\$ 48.54
PRECINCT SUPPLIES	\$ 875.33
PRECINCT KITS @ \$25.00 EACH (381)	\$ 290.32
SECURITY SERVICES (SHERIFF'S OFFICE)	\$ 38.40
CANDIDATE'S STATEMENT OF QUALIFICATION	\$ 10,386.08
SIGNATURE CHECKING	\$ -0-
ADDITIONAL PUBLICATIONS	\$ -0-
TOTAL AMOUNT:	\$ 47,078.66

RESOLUTION NO. 2003-25

A RESOLUTION OF THE LODI CITY COUNCIL APPROPRIATING
FUNDS TO COVER EXPENSES INCURRED DURING THE NOVEMBER
5, 2002, GENERAL MUNICIPAL ELECTION AND FOR EXPENSES
ASSOCIATED WITH THE REFERENDUM PETITION SUBMITTED
AGAINST THE LODI REDEVELOPMENT PROJECT NO. 1

WHEREAS, based on estimates provided by the San Joaquin County Registrar of Voters Office, \$39,600.00 was budgeted for the November 5, 2002, General Municipal Election; and

WHEREAS, the following factors which were unknown at the time the 2002-03 budget was prepared, have increased the final costs:

- Referendum against Ordinance No. 1713 – Lodi Redevelopment Project No. 1;
- Measure U – Hotel-Motel Occupancy Tax Collection Rate; and
- Increased costs due to San Joaquin County's bilingual designation and multiple ballot types.

WHEREAS, attached hereto and made a part of this Resolution is Exhibit "A" and Exhibit "B," which are invoices from the San Joaquin County Registrar of Voters Office for services rendered for the referendum against Ordinance No. 1713 and for the November 5, 2002, General Municipal Election.

NOW, THEREFORE, BE IT RESOLVED, that the Lodi City Council does hereby appropriate funds for payment of these invoices as follows:

\$8,078.75 – Contingency Fund

\$6,106.25 – Redevelopment Agency (According to the Finance Department, this amount will initially come from the Contingency Fund; however, it will be repaid to the General Fund from the RDA revenues once they are established).

Dated: February 19, 2003

I hereby certify that Resolution No. 2003-25 was passed and adopted by the City Council of the City of Lodi in a regular meeting held February 19, 2003, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hansen, Howard, Land, and Mayor
Hitchcock

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk



CITY OF LODI
SPECIAL ALLOCATION REQUEST

TO: Finance Director

DATE: February 20, 2003

FROM: City Clerk

PROJECT NUMBER:

<u>Description of Project</u>	<u>Estimated Cost</u>
Transfer from Contingency Fund into Elections Account (100102)	\$ 8,078.75
Transfer from Redevelopment Agency Account into Elections Account (100102) (This amount will initially come from the Contingency Fund; however, it will be repaid to the General Fund from the RDA revenues once they are established.)	\$ 6,106.25

TOTAL: \$14,185.00

Explanation: Funds are needed to cover expenses incurred during the November 5, 2002, General Municipal Election and for expenses associated with the referendum petition submitted against the Lodi Redevelopment Project No. 1 (refer to attached Council Communication and Resolution No. 2003-25).


Susan J. Blackston, City Clerk

(If you need more space, use additional sheet and attach to this form)

Date of Approval	<u>February 19, 2003</u>	Amount Approved	<u>\$14,185.00</u>
Council	<u>X</u>	City Manager	<u></u>

FUND OR ACCOUNT TO BE CHARGED

Current Budget	<u></u>	Prior Year Reserve	<u></u>
Contingent Fund	<u>X</u>	General Fund Capital	<u></u>
Capital Outlay Reserve	<u></u>	Reimbursable Account	<u></u>
Utility Outlay Reserve	<u></u>	Other (Specify)	<u>RDA</u>

Account Number

Accounting Manager

Finance Director

Submit this form in duplicate to the Finance Director. Distribution after approval will be as follows:

- (1) Originating Department (2) Finance Department